

BY-LAWS

(As amended at the Atlanta meeting, August 20-26, 1939.)

CHAPTER I.

Election of Officers and Members of the Council.

ARTICLE I. *Nomination of President, Vice-Presidents and Councilors.* The House of Delegates shall at its Second Session held during the annual meeting of the ASSOCIATION nominate by ballot three candidates, one of whom shall be, as hereinafter provided, elected President to serve for one year; three candidates for First Vice-President, one of whom shall be elected for one year; three candidates for Second Vice-President, one of whom shall be elected for one year; and nine candidates, three of whom shall be, as hereinafter provided, elected members of the Council to serve for three years. The Council is empowered and directed to fill all vacancies in the list of nominees, which may occur by death or resignation, after the adjournment of the annual meeting of the ASSOCIATION and prior to the issuance of mail ballots.

ARTICLE II. *Mail Ballot.* The names of these candidates shall be submitted by mail to every member of the ASSOCIATION by the Secretary within two months after their nomination, together with a request that the member indicate on a ballot enclosed for that purpose his choice of candidates for the offices to be filled and return the same by mail within thirty days of the date printed on the ballot.

ARTICLE III. *Counting of Ballots.* The ballots received within thirty days of the date printed on the ballots are to be sent by the Secretary to the Board of Canvassers, who shall count the votes of dues-paid members only, and shall in turn certify to the Secretary the result of the election, after which the names of the successful candidates shall be published in the JOURNAL OF THE ASSOCIATION.

ARTICLE IV. *Installation of Officers and Councilors.* The officers thus elected by a plurality of votes, together with the other officers elected as hereinafter provided, shall be installed at the final general session of the first annual meeting of the ASSOCIATION following their election.

ARTICLE V. *Election of Honorary President, Secretary and Treasurer.* The Honorary President of the ASSOCIATION, also the Secretary and the Treasurer shall be elected annually by the House of Delegates on nomination by the Council.

CHAPTER II.

Duties of the Officers.

ARTICLE I. *President.* The President shall preside at all general sessions of the ASSOCIATION and shall perform the customary and parliamentary duties established by usage. He shall prepare an address to be presented at the first general session of the annual meeting following his installation. He shall nominate the members of the standing committees unless otherwise provided for, and submit the names of the nominees to the Council for ratification at the first meeting of the Council held after his installation. He shall be an *ex-officio* member of the Council.

ARTICLE II. *Vice-Presidents.* In the event of the decease or incapacity of the President, the First Vice-President shall assume the duties of the President for the unexpired term of office, and in the event of the decease or incapacity of both the President and First Vice-President, the Second Vice-President shall assume the duties of the President for the unexpired term of office.

ARTICLE III. *Secretary.* The Secretary shall keep the minutes of the general sessions of the ASSOCIATION and of the House of Delegates. He shall verify the credentials of the members of the House of Delegates. He shall prepare for publication the official program. He shall give notice of the time and place of annual and special meetings of the ASSOCIATION and of the House of Delegates. He shall notify members and officers of their election and committee members and delegates of their appointment. He shall revise the roll of members. He shall collect the dues of the members of the ASSOCIATION and remit the same to the Treasurer of the ASSOCIATION. He shall perform such other duties as may be directed by the House of Delegates or Council. He shall be an *ex-officio* member of the Council. He shall give bond for the proper care and disposition of the funds of the ASSOCIATION which may come into his hands, in such amount as may be pre-

scribed by the Council. The Secretary shall also serve as General Manager of the ASSOCIATION and shall have executive supervision over its activities, including direction of and responsibility for the headquarters building and the activities of the ASSOCIATION carried on therein subject to such limitations as are otherwise provided in these By-Laws or as may be provided for by action of the Council.

ARTICLE IV. *Treasurer.* The Treasurer shall be the custodian of all moneys, securities and deeds belonging to the ASSOCIATION, and shall hold the same subject to the direction and disposition of the Council. He shall file a good and sufficient bond or bonds with the Council for the faithful performance of his duties, this bond, or bonds, to be signed and executed by a trust company acceptable to the Council. He shall be an *ex-officio* member of the Council.

CHAPTER III.

Council.

ARTICLE I. *Membership.* The Council shall consist of 18 members, each of whom has held membership in the ASSOCIATION for five years or more and no one of whom is an officer of the House of Delegates, elected as hereinbefore provided. The President, the immediate Past-President, the Vice-Presidents, the Chairman of the House of Delegates, the Editor of the JOURNAL, the Editor of the YEAR BOOK, the Secretary and Treasurer of the ASSOCIATION shall be *ex-officio* members of the Council. The elected members of the Council shall serve until their successors have been installed.

ARTICLE II. *Vacancies.* Vacancies which may occur in the Council may be filled by vote of the Council. The members thus elected shall serve until their successors elected at the next annual election of the ASSOCIATION shall have been installed.

ARTICLE III. *Meetings—Quorum.* The Council shall meet immediately after the annual meeting of the ASSOCIATION and at such other times as it may determine, or at the call of the Chairman, or as otherwise provided for. Nine members shall constitute a quorum.

ARTICLE IV. *Organization.* At its first meeting following the annual meeting of the ASSOCIATION, the Council shall organize by electing from its own membership a Chairman, a Vice-Chairman and a Secretary, and the Chairman shall appoint such committees of the Council as may be necessary or desirable.

ARTICLE V. *Duties.* The Council shall have supervision of all property, funds, finances and publications of the ASSOCIATION. It shall elect the Editor of the JOURNAL and the Editor of the YEAR BOOK, the Historian and the Local Secretary. It shall nominate, for election by the House of Delegates, the Secretary and Treasurer of the ASSOCIATION. It shall fix the salaries of officers and employees of the ASSOCIATION and shall prepare an annual budget. It shall ratify the standing committees nominated by the President unless otherwise provided for. It shall act on the applications for membership in the ASSOCIATION. The Council shall act for the ASSOCIATION and House of Delegates in the interim between meetings and shall submit through its Secretary to the House of Delegates at its first session during the annual meeting an annual report.

ARTICLE VI. *National Formulary and Supplements.* The Council shall from time to time provide for the publication of such new revisions of the National Formulary and for the publication of such supplements thereto as it may deem necessary. The Council shall also by resolution specify the dates from and after which such new revisions of the Formulary or of the Supplements thereto shall supersede the revision previously official.

CHAPTER IV.

Finances.

ARTICLE I. *Source of Funds.* The necessary funds for carrying on the activities of the ASSOCIATION shall be raised by the collection of membership dues, from the publications of the ASSOCIATION, and in any other manner approved by the Council. The Council shall appropriate the funds necessary to defray the expenses of the ASSOCIATION.

ARTICLE II. *Deposit of Moneys.* The Treasurer shall deposit all moneys received by him with a reliable banking company, or companies, recommended by the Committee on Property and Funds and approved by the Council, where said moneys may be drawing interest for the benefit of the ASSOCIATION, unless otherwise provided for. Said moneys shall be deposited in the name

of the AMERICAN PHARMACEUTICAL ASSOCIATION, and such deposit shall be made daily whenever the Treasurer's receipts amount to \$100 or more.

ARTICLE III. *Payment of Moneys or Funds.* Moneys or funds shall be paid out by numbered voucher checks certified by the Secretary and drawn by the Treasurer.

ARTICLE IV. *Payment of Bills.* Unless otherwise provided for, the correctness of every bill shall be certified by the person contracting the same and by the Secretary, and the latter shall note on the bill the appropriation against which the bill is to be charged. The bill shall then be submitted to the Committee on Finance, through its Chairman, for approval before payment is made. A voucher check showing the appropriation against which the payment is charged shall then be drawn and signed by the Secretary. Upon receipt of which check, together with the original bill, the Treasurer shall complete the check, affix his signature and forward it to the payee, filing the original bill.

ARTICLE V. *Investment of Money or Funds.* Unless otherwise provided for, the money or the funds of the ASSOCIATION may be invested in bonds, deeds and other securities upon recommendation of the Committee on Property and Funds and the approval of the Council.

ARTICLE VI. *Designation of Banks and Safe Deposit Vaults for Funds, Securities and Deeds.* The Committee on Property and Funds shall annually recommend to the Council for approval the banks and safe deposit vaults in which the funds, securities and deed of the ASSOCIATION shall be kept for the ensuing year.

ARTICLE VII. *Custodian of Funds, Securities and Deeds.* The bank books, securities and deeds shall be in the name of the AMERICAN PHARMACEUTICAL ASSOCIATION with the Treasurer as custodian, and the accounts of the same shall be kept by him.

ARTICLE VIII. *Auditing of Accounts.* The Committee on Finance shall on December the first of each year recommend to the Council for their approval a certified public accountant, or accountants, who shall audit all accounts of the ASSOCIATION before March the first of the next fiscal year, and who shall report the results of the audit promptly to the Council through its Secretary.

ARTICLE IX. *Annual Reports of Treasurer, Secretary and Editor of the Journal.* The Treasurer, Secretary and Editor of the JOURNAL shall balance their books on January the first of each year and shall make out, previous to the tenth day following, their financial reports for the fiscal year just closed. Such reports, together with their books, accounts, vouchers, etc., shall promptly be placed at the disposal of the accountant, or accountants, for audit as provided for under ARTICLE VIII. Such books, accounts, vouchers, etc., shall be returned to the Treasurer, Secretary and Editor of the JOURNAL, respectively, within 15 days thereafter.

ARTICLE X. *Expense of Bonds of Treasurer, Secretary and Editor of the Journal.* The expense of the bonds required to be given by the Treasurer, the Secretary and the Editor of the JOURNAL shall be paid by the ASSOCIATION.

ARTICLE XI. *Merging of Balances.* All balances remaining from appropriations at the close of each fiscal year shall be turned back into the treasury unless otherwise ordered by the Council.

ARTICLE XII. *Disposal of Receipts from the National Formulary.* The Treasurer shall keep a separate and accurate account of all receipts of and disbursements for the National Formulary. Any balance of receipts in excess of disbursements, remaining at the end of any fiscal year, after making due allowance for any outstanding indebtedness on behalf of the National Formulary, shall be credited as follows: Fifty per cent to the general funds of the ASSOCIATION as partial payment for that portion of the overhead charges of the ASSOCIATION incurred on behalf of the National Formulary; and the remaining 50 per cent to the credit of the AMERICAN PHARMACEUTICAL ASSOCIATION Research Fund. This fund is to be held as a permanent fund by the AMERICAN PHARMACEUTICAL ASSOCIATION through its Council.

Until such time as the AMERICAN PHARMACEUTICAL ASSOCIATION Research Fund has accumulated from this source or from bequests, contributions, etc., a fund of not less than one hundred thousand (\$100,000.00) dollars, the Council may expend not more than 50 per cent of the net income of said fund. When this Research Fund shall exceed one hundred thousand (\$100,000.00) dollars, then the Council may expend annually a sum not exceeding the income derived from the investment held by the said Research Fund.

From the funds thus available, the Council may grant such honorariums or awards to encourage investigation and research upon any subjects relating in any way to pharmacy or to the collateral sciences as may in their judgment be deemed proper. In the granting of such honorariums or awards, preference shall be given to such applications or subjects as are recommended by the committees of Revision of the United States Pharmacopœia or the National Formulary.

ARTICLE XIII. *Journal Account.* The Treasurer shall keep a separate and an accurate account of all the receipts and disbursements on account of the JOURNAL and shall credit to the account of the JOURNAL, at the close of each fiscal year, one-half of the receipts from annual dues after deducting 20 per cent of such amount as overhead charge against the JOURNAL. Any profit resulting from the publication of the JOURNAL shall accrue to the current funds of the ASSOCIATION.

ARTICLE XIV. *Salary Year of Officers.* The salary year of the officers of the AMERICAN PHARMACEUTICAL ASSOCIATION shall run from July 1st of one year to July 1st of the next year.

ARTICLE XV. *Approval and Payment of Bills of Journal.* All bills on account of the JOURNAL shall be certified by the Editor and sent as soon as possible to the Chairman of the Committee on Publications for approval and then sent by the latter to the Secretary for payment in accordance with ARTICLE III.

ARTICLE XVI. *Bills for Year Book, National Formulary and Publications.* All bills on account of the YEAR BOOK, National Formulary and other publications of the ASSOCIATION, unless otherwise provided for, shall be certified to by the person contracting the same and the Chairman of the Committee on Publications, and sent by the latter to the Secretary for payment in accordance with ARTICLE III.

CHAPTER V.

House of Delegates.

ARTICLE I. *Membership.* The House of Delegates shall be composed of accredited representatives, apportioned as stated below, of the following organizations, such representatives to have been members of the A. PH. A. in good standing for at least two years immediately prior to their admission:

(a) One from each section of the AMERICAN PHARMACEUTICAL ASSOCIATION, and one each from the Conference of Pharmaceutical Association Secretaries, the Conference of Pharmaceutical Law Enforcement Officials, the Plant Science Seminar and the National Conference on Pharmaceutical Research.

(b) One from each local branch of the AMERICAN PHARMACEUTICAL ASSOCIATION which has not less than fifty dues-paid members and which during the preceding fiscal year held not less than six meetings with an attendance of not less than nine members at each meeting.

(c) One from each of the following associations: National Association of Retail Druggists, National Wholesale Druggists' Association, American Association of Colleges of Pharmacy, National Association of Boards of Pharmacy, American Drug Manufacturers' Association, the Proprietary Association, American Pharmaceutical Manufacturers' Association and the Federal Wholesale Druggists' Association.

(d) One from each affiliated State Pharmaceutical Association which has been officially organized for at least one year and one additional representative for each five hundred dues-paid members of the AMERICAN PHARMACEUTICAL ASSOCIATION where such membership of the State Association exceeds five hundred.

(e) The members of the Council.

ARTICLE II. *Term of Service of Delegates.* The elected or appointed members of the House of Delegates shall hold office for a term of one year or until the credentials of their successors shall have been verified by the Secretary. The terms of office shall begin with the annual meeting following their election or appointment.

ARTICLE III. *Meetings--Quorum.* The House of Delegates shall meet on the first day of the annual meeting of the ASSOCIATION and prior to the First General Session. It shall also meet following the First and before the Second General Session and thereafter at the call of the Chairman, or upon the written request of thirty delegates representing a majority of the affiliated state associations. Twenty-five voting members of the House of Delegates shall constitute a quorum for the transaction of business.

ARTICLE IV. *Officers.* The officers shall consist of a Chairman and a Vice-Chairman, who shall be elected as provided in the By-Laws of the House of Delegates. The Secretary of the ASSOCIATION shall act as Secretary of the House of Delegates. These officers shall serve for one year or until their successors are installed.

ARTICLE V. *Election and Nomination of Officers and Councilors of the Association.* At its Second Session the House of Delegates shall elect a Secretary and Treasurer of the ASSOCIATION on nomination of the Council. It shall nominate candidates for President, Vice-President, Councilors of the ASSOCIATION, and shall receive the reports of the general officers not otherwise provided for, of the Council, the Sections and of the Standing and Special Committees. It shall make an annual report covering its transactions for the year to the first general session of the ASSOCIATION. At its meeting following the first general session it shall receive the President's address. It shall present a report on this address, and on such other matters as may be necessary, to the second general session of the ASSOCIATION. Any further reports may be made to subsequent general sessions of the annual meeting. It shall select the time and place of the annual meeting and shall transact all general business of the ASSOCIATION not otherwise provided for in the Constitution and By-Laws.

ARTICLE VI. *Fraternal Delegates.* Fraternal delegates may be received from any of the departments of the United States Government and organizations connected with or related to pharmacy as the House of Delegates may determine. Such fraternal delegates may be granted the privilege of the floor but shall not be entitled to vote.

CHAPTER VI.

Sections.

ARTICLE I. *Sections and Additions.* To expedite and render more efficient the work of the ASSOCIATION, the following sections are provided:

1. Scientific Section.
2. Section on Education and Legislation.
3. Section on Practical Pharmacy and Dispensing.
4. Section on Pharmaceutical Economics.
5. Section on Historical Pharmacy.

Additions to or deletions from the list of sections may be made by the House of Delegates upon the recommendation of the Council.

ARTICLE II. *Meetings—Quorum.* The Sections shall meet at such time and place, during the annual meeting of the ASSOCIATION, as may be provided for in the annual program. Fifteen members shall constitute a quorum at any meeting of a Section.

ARTICLE III. *Officers.* At its last meeting held during the annual meeting of the ASSOCIATION, each Section shall elect by a ballot a chairman, a secretary and a member of the House of Delegates to serve for one year, or until their successors are installed.

ARTICLE IV. *By-Laws.* Each Section may, with the approval of the Council, adopt such By-Laws, rules and regulations, and appoint such committees, as may be necessary for the proper conduct of its work.

ARTICLE V. *Duties—Records.* Each Section, through its officers, shall solicit papers and propose suitable subjects for discussion at its annual meetings, arrange the business of the Section in advance and perform such duties as may be referred to it. It shall make an annual report to the House of Delegates. The minutes of each meeting, together with all documents and papers which belong to each Section, must be placed immediately after the meeting in the hands of the Secretary for publication and safe-keeping.

ARTICLE VI. *Papers—Submission and Disposal of.* Any person desiring to submit a paper to the ASSOCIATION shall present to the Secretary of the Section to which it refers, at least 10 days prior to the annual meeting, an abstract of said paper indicating its contents and consisting of not less than 50 nor more than 200 words. The paper itself shall be submitted to the officers of the Section prior to its first meeting. Not more than 15 minutes shall be allowed for the presentation of any paper unless by the unanimous consent of the Section. All papers presented to the ASSOCIATION and branches shall become the property of the ASSOCIATION with the understanding that they are not to be published in any other publication prior to their publication in those of the ASSOCIATION, except with the consent of the Council.

CHAPTER VII.

Local Branches and Student Branches.

ARTICLE I. *Formation and Location of.* Local branches of this ASSOCIATION may be formed wherever it may appear that 15 members of this ASSOCIATION, in good standing, will participate, provided that no more than one such branch shall be formed in any one state, province, district or territory unless such branches shall be formed at a point distant 100 miles or more from any branch already established in the same state, province, district or territory.

ARTICLE II. *Members.* All active or voting members of local branches must be members of this ASSOCIATION in good standing.

ARTICLE III. *Objects and Relation to the Association.* The objects and aims of local branches of this ASSOCIATION shall be the same as set forth in ARTICLE I of the Constitution of this body, and the acts of local branches shall in no way commit or bind this ASSOCIATION, and can only serve as recommendations to it. And no local branch shall enact any article of Constitution or By-Law to conflict with the Constitution or By-Laws of this ASSOCIATION.

ARTICLE IV. *Representation in the House of Delegates.* Each local branch having not less than 50 dues-paid members of the ASSOCIATION, holding not less than six meetings annually with an attendance of not less than nine members at each meeting, and the proceedings of which shall have been submitted to the JOURNAL for publication, may elect one representative to the House of Delegates.

ARTICLE V. *Suspension.* If within any one calendar year any local branch shall fail to hold at least three stated meetings, the proceedings of which are reported in the JOURNAL, the branch shall be deemed to be suspended.

ARTICLE VI. *Student Branches.* Student Branches may be established at such places and upon such terms and conditions as the Council shall prescribe. The members of Student Branches shall be associate members of the ASSOCIATION.

ARTICLE VII. *Fees to Be Collected from Members of Student Branches.* The Council may authorize a rebate to student branches of a portion of the fees paid by the members of such branches, but all such rebates shall be devoted exclusively to the promotion of the activities of such branches, and any portion of such rebate remaining unappropriated at the end of the college year shall be returned to the treasury of the ASSOCIATION.

CHAPTER VIII.

Standing and Special Committees.

ARTICLE I. *Standing Committees.* Unless otherwise provided for, there shall be nominated by the President and ratified by the Council the following Standing Committees:

1. Committee on Local and Student Branches.
2. Board of Canvassers.
3. Committee on Membership.
4. Committee on Legislation.
5. Committee on United States Pharmacopœia.
6. Committee on the National Formulary.
7. Committee on Recipe Book.
8. Committee on Pharmaceutical Syllabus.
9. Committee on Pharmaceutical Research.
10. Committee on Ebert Prize.
11. Committee on Unofficial Standards.
12. Committee on Pharmacy Week.
13. Committee on the Status of Pharmacists in the Government Service.

ARTICLE II. *Board of Canvassers.* The Board of Canvassers shall be composed of three members appointed by the President. It shall carry out the duties provided for under the election of officers.

ARTICLE III. *Committee on Membership.* The Committee on Membership shall be composed of a general chairman, district chairmen and state chairmen, the latter each with one or

more associates. It shall be the duty of this committee to invite the membership of pharmacists and others interested in pharmacy and to cooperate with the state associations in the effort to bring their membership into the AMERICAN PHARMACEUTICAL ASSOCIATION.

ARTICLE IV. *Committee on U. S. P.* The Committee on the United States Pharmacopœia shall be nominated by the President of the ASSOCIATION as follows: One member to be appointed for ten years, and one for nine, eight, seven, six, five, four, three, two and one years, respectively, each vacancy occurring by expiration of term to be filled by a new appointment for ten years. The Committee shall elect its own chairman annually. It shall collect statistics regarding the frequency with which official and non-official remedies are used in legitimate practice, and shall endeavor to ascertain the general wishes and requirements of the profession throughout the country in regard to any desired changes or improvements in the Pharmacopœia. It shall also note errors of any kind found in the U. S. Pharmacopœia so as to facilitate and aid the work of the National Committee of Revision of the U. S. P.

ARTICLE V. *Committee on National Formulary.* The Committee on National Formulary shall consist of a chairman elected by the Council for a term of ten years and ten members elected by the Council to serve for a term of one, two, three, four, five, six, seven, eight, nine and ten years respectively; each vacancy occurring from expiration of term shall be filled by election for a term of ten years; other vacancies shall be filled by election for the unexpired term. The Committee shall elect a Vice-Chairman and a Secretary from its own membership. This Committee shall serve as an executive committee of revision of the National Formulary; the members shall serve as chairmen of the sub-committees of the Committee and shall nominate to the Council additional participating members of each sub-committee to the number of not more than five, at least one member of each sub-committee to be a retail pharmacist. The Committee on National Formulary shall report annually, or as often as required, to the Council.

ARTICLE VI. *Committee on Pharmaceutical Syllabus.* The Committee on Pharmaceutical Syllabus shall be nominated by the President of the ASSOCIATION as follows: One member shall be appointed for seven years, and one for six, five, four, three, two and one years, respectively, each vacancy occurring from expiration of term shall be filled for a term of seven years; other vacancies shall be filled at the annual meetings of the ASSOCIATION for the unexpired terms. This committee shall report to the ASSOCIATION through the Section on Pharmaceutical Legislation and Education, shall be members of the National Committee on Pharmaceutical Syllabus and shall recommend to the ASSOCIATION its proportionate share of the current expenses.

ARTICLE VII. *Committee on Pharmaceutical Research.* The Committee on Pharmaceutical Research shall be elected by the Council, two members to serve for a term of five years, two for a term of four years, two for a term of three years, two for a term of two years, two for a term of one year and after the expiration of the one-year term two members shall be elected annually for a term of five years. The Chairman of the U. S. P. Revision Committee, the Chairman of the Committee on N. F., the Chairman of the Committee on Unofficial Standards, the Chairman of the Scientific Section of the A. P. H. A., the Chairman of the National Conference on Pharmaceutical Research, the Secretary of the A. P. H. A. and the Treasurer of the A. P. H. A. shall be associate members of the Committee. The Committee on Pharmaceutical Research shall endeavor to promote research along pharmaceutical lines and shall advise the Council as to the use of the research funds of the ASSOCIATION.

ARTICLE VIII. *Committee on Unofficial Standards.* The Committee on Unofficial Standards shall be elected by the Council, four members to serve for a term of four years, four members for a term of three years, four members for a term of two years and four members for a term of one year. After the expiration of the one-year term, four members shall be elected annually for a term of four years. It shall be the duty of the Committee to formulate standards so far as it may be found to be desirable, for such drugs and chemical products for which standards are not otherwise provided.

ARTICLE IX. *Committee on Recipe Book.* The Committee on Recipe Book shall consist of twenty-five members elected by the Council. It shall be the duty of the Committee to prepare revisions of the Recipe Book from time to time as the same are deemed necessary by the Council.

ARTICLE X. *Committee on Ebert Prize.* The Committee on Ebert Prize, which shall be appointed by the Chairman of the Scientific Section, shall, at the next annual meeting after the one at which essays are presented, determine which, if any of them, has met the requirements of the founder of the prize. In all respects it shall be governed by the stipulations expressed by the donor.

ARTICLE XI. *Duties of Standing Committees.* The duties of the Standing Committees unless otherwise provided for, shall be those assigned to them by the Council.

ARTICLE XII. *Special Committees.* Special Committees of the ASSOCIATION shall be appointed by the President of the ASSOCIATION. Special Committees of the House of Delegates shall be appointed by the Chairman of the House of Delegates.

CHAPTER IX.

Membership.

ARTICLE I. *Eligibility—Readmission of Suspended Members.* Every pharmacist and druggist of good moral and professional standing, whether in business on his own account, retired from business or employed by another, teachers of Pharmacy, Chemistry and Botany who may be especially interested in Pharmacy and Materia Medica, editors and publishers of pharmaceutical journals, and other persons interested in the progress of the science and art of pharmacy, who, after duly considering the objects of the ASSOCIATION and the obligations of the Constitution and By-Laws, subscribe to them, are eligible to membership; provided that any person whose name has been dropped from the roll of members for non-payment of dues may be readmitted after having again made application in regular form, the application being accompanied by the usual fee; or he may be readmitted, without such application, on payment of all back dues; in the latter case his membership shall date from the time when he first joined the ASSOCIATION, as previously printed in the Roll of Members, and notice of such action shall be inserted in the addendum of the Treasurer's report.

ARTICLE II. *Election—Fiscal Year—Publications Furnished to Members.* Every application for membership shall require the endorsement of two members of the ASSOCIATION in good standing, and each applicant must receive the affirmative vote of a majority of the members of the Council for election, after which his membership shall be completed by his signing the Constitution and By-Laws and paying the annual dues for the current year. Any newly elected member, upon the payment of annual dues for the year in which he is elected, shall be entitled to the annual volume of the Report on the Progress of Pharmacy and such other publications of the ASSOCIATION as are distributed to its members free of charge during the year. Any application for membership made during the fiscal year (the calendar year shall be the fiscal year of the ASSOCIATION, shall apply to the current fiscal year; except between June and January, when, if desired, it can be made to apply to the next fiscal year, if so stated on the application. The publications will be sent for the fiscal year in which the dues and subscription are credited except to those who have resigned or have been dropped from the rolls for the non-payment of dues prior to the issuance of any such publication.

The price for the Report on the Progress of Pharmacy to non-members shall be fixed by the Council. The subscription price for the JOURNAL OF THE ASSOCIATION shall be four dollars per annum to members and non-members alike. The subscription of the JOURNAL must be separate and distinct from the annual dues, although both may be paid at one and the same time.

ARTICLE III. *Payments of Dues—Suspension.* Every member shall pay *in advance* to the Treasurer the sum of four dollars as annual dues, and by neglecting to pay said contribution for *six successive months* may be dropped from the roll of members. If the annual dues (four dollars) and the annual subscription to the JOURNAL (four dollars) be paid at one and the same time, a reduction of three dollars shall be allowed.

ARTICLE IV. *Life Members.* Any member of the ASSOCIATION who shall pay to the Treasurer the sum of \$100.00 during the first year of his connection therewith, and also any member not in arrears, who after 10 years shall pay the sum of \$75.00, or after 15 years the sum of \$50.00, or after 20 years the sum of \$40.00, or after 25 years the sum of \$25.00, and any member who may have paid annual dues for 37 consecutive years, shall become a life-member, and shall be exempt from all future annual contributions.

ARTICLE V. *Resignation.* Resignation of membership shall be made in writing to the Secretary or Treasurer, but no resignation shall be accepted from anyone who is in arrears to the Treasury.

All resignations shall be acknowledged in writing by the officer who receives them, and shall be reported to the Council.

ARTICLE VI. *Expulsion.* Any member may be expelled for improper conduct, or the violation of the Constitution, By-Laws or Ethics, adopted by the ASSOCIATION, but no person shall be expelled unless he shall have received for expulsion two-thirds of all the votes cast at a general session.

ARTICLE VII. *Honorary Members.* Pharmacists, chemists and other scientific men who may be thought worthy the distinction may be elected honorary members. They shall not, however, be required to contribute to the funds, nor shall they be eligible to hold office or vote at the meetings.

ARTICLE VIII. *Associate Members.* The Council may provide for the election of associate members and may fix the annual fee to be paid by such members. Associate members shall not be entitled to vote at the annual meetings or to participate in the election of the general officers of the ASSOCIATION.

CHAPTER X.

General Meetings.

ARTICLE I. *Time—Sessions.* The meetings shall be held annually: Provided that in case of failure of this, from any cause, the duty of calling the ASSOCIATION together shall devolve upon the President, or one of the Vice-Presidents, with the advice and consent of the Council.

At least three general sessions of the annual meeting shall be provided for, the First General Session to be held on the first day of the annual meeting.

ARTICLE II. *Order of Business.* At the First General Session of the annual meeting, the President's address shall be received and referred to the House of Delegates. The annual report of the House of Delegates shall also be received at this session. At the Second General Session, the report of the House of Delegates on the President's address, and on such other matters as may be necessary shall be received. At the Final General Session, the officers for the ensuing year shall be installed. At any general session such other general business as may be presented may be transacted.

ARTICLE III. *House of Delegates.* Any action taken by the House of Delegates can be negated at a general session by a majority vote with not less than 50 members present and voting.

CHAPTER XI.

Rules of Order and Debate.

ARTICLE I. *Rules and Appeals.* The ordinary rules of parliamentary bodies shall be enforced by the presiding officer, from whose decision, however, appeals may be taken, if required by two members, and the meeting shall thereupon decide without debate.

ARTICLE II. *Motions.* When a question is regularly before the assembly and under discussion, no motion shall be received but to adjourn, to lay on the table, for the previous question to postpone to a certain day, to commit or amend, to postpone indefinitely; which several motions have precedence in the order named. A motion to adjourn shall be decided without debate.

ARTICLE III. *Debate.* No member may speak twice on the same subject, except by permission, until every member wishing to speak has spoken.

ARTICLE IV. *Voting.* On the call of any two members, the ayes and nays shall be ordered, when every member shall vote, unless excused by a majority of those present, and the names and manner of voting shall be entered on the minutes.

ARTICLE V. *Points of Order.* On all points of order not covered in these By-Laws, the ASSOCIATION shall be governed by the established usages in all assemblies governed by parliamentary rules.

CHAPTER XII.

Miscellaneous.

ARTICLE I. *Quorum of Committees.* A majority of the members of any of the standing or special committees shall constitute a quorum for the transaction of business.

ARTICLE II. *Council and Committees—Voting by Mail.* In all questions arising before the Council or before any of the Standing or Special Committees, and which can be disposed of by positive or negative vote, the Chairman of the Council or the Chairman of any of these Committees may take the vote of their respective bodies in writing, and the same shall have the same force

and effect as if members had been personally present, a majority of the votes cast being considered sufficient to decide a question. The ayes and nays of such votes taken by the Council shall be entered upon the minutes of said Council.

ARTICLE III. *Conflict or Inconsistency.* If any By-Law of the Council or House of Delegates is found to be in conflict or inconsistent with these By-Laws, the provisions of these By-Laws shall be given precedence until such time as the conflict or inconsistency may be corrected by proper amendment of the respective By-Laws.

CHAPTER XIII.

ARTICLE I. *Amendments.* Every proposition to alter or amend these By-Laws shall be submitted in writing at a general session, and may be balloted for at any subsequent general session, when, upon receiving the votes of three-fourths of the members present, it shall become a part of the By-Laws.

BY-LAWS OF THE COUNCIL

(As amended at the St. Louis meeting of the A. Ph. A., August 22-27, 1927.)

CHAPTER I.

Election of Officers.

ARTICLE I. *Officers—Organization.* The officers of the Council shall consist of a Chairman, a Vice-Chairman and a Secretary. The Secretary of the ASSOCIATION shall be the Secretary of the Council.

They shall be elected and assume the duties of their respective offices at the organization meeting of the Council held immediately after the final general session of the AMERICAN PHARMACEUTICAL ASSOCIATION at its annual convention.

ARTICLE II. *Duties of the Chairman.* The Chairman shall preside at all meetings of the Council and in his absence or on account of inability from any cause, the Vice-Chairman shall assume the duties of the Chairman or, in the absence of both, a Chairman *pro tempore* shall perform the duties of the Chairman.

ARTICLE III. *Duties of the Secretary.* The Secretary shall keep fair and correct minutes of the proceedings of the meetings and carefully preserve all reports and communications received by the Council.

He shall conduct the official correspondence of the Council and arrange for the transaction of the business of the Council by correspondence in the interim between meetings. He shall announce all votes promptly and keep the members of the Council informed of all business at regular intervals.

CHAPTER II.

Committees.

ARTICLE I. *Standing Committees.* The Standing Committees of the Council shall consist of a Committee on Finance, a Committee on Property and Funds and a Committee on Publications.

ARTICLE II. *Committee on Finance.* The Committee on Finance shall consist of three members of the Council to be appointed by the Chairman, subject to the approval of the Council, and shall each year, previous to January 1st, present to the Council for its consideration a list of appropriations to cover the various expenditures of the ensuing fiscal year. No payment shall be made in excess of any of the said appropriations, except by a special vote of the Council. Provided, however, that the Treasurer is authorized to transfer from one appropriation account to another such amount as may be needed at any time, the amount of any such transfer not to exceed the sum of fifty (\$50.00) dollars.

All motions and resolutions involving the expenditure of any sum in excess of \$25.00 shall have the approval of the Finance Committee before being acted upon by the Council.

All appropriations made for any fiscal year shall lapse at the end of the said fiscal year. Provided, however, that accounts properly chargeable against any of said appropriations prior to their